



“COME PLAY WITH ME” PROGRAM INSTRUCTOR

January 2019 start

The Schwartz/Reisman Centre (SRC) is a vibrant and welcoming hub that connects people to the Jewish community and inspires meaningful and healthy lifestyles. As primary destinations of Jewish engagement, the JCCs strengthen individuals and families through their dynamic program offerings. Our children, teen and family program department is launching a new “Come Play With Me” Drop-In Program for children 0-6 for the community that lives in the surrounding area.

We are looking for a program instructor who is passionate about the community and believes in the importance of early childhood education for children and their families. The program will focus on child development and parental guidance. The environment facilitates child learning skills and parent/care giver engagement in all early childhood development domains. As a drop-in program, all families with children up to 6 years are welcome. This program is an affordable option for families to spend time together in the fall and winter months in a facilitated environment.

Duties and Responsibilities:

- Facilitate a successful “Come Play With Me” Drop-In Program from **9:30 a.m. to 12:00 p.m.** on Saturdays for a winter session of approximately 10-12 classes
- Plan lessons and select appropriate curriculum for the age group of the participants
- Engage parents, caregivers and children in the program
- Communicate effectively with parents and participants
- Foster a positive, friendly environment to all participants
- Work on retention of participants and help promote program to increase participation
- Organize all equipment and supplies needed for program
- Ensure proper health & safety measures are followed plus SRC policies and procedures
- Handle administration items such as registration, attendance forms, payroll forms

Experience and core competencies:

- Demonstrated experience facilitating parent/caregiver and child programming
- Demonstrated experience with curriculum planning and implementation
- RECE, O.C.T., Child and Youth worker diploma an asset or commensurate experience
- Excellent communication and presentation skills, oral and written in English
- Knowledge of Hebrew, Jewish holidays, customs and traditions
- Positive attitude, enthusiasm and passion
- Creative & highly organized with a high level attention to detail & accuracy
- Punctuality and dependability
- Problem solving – resolution focused, executes sound judgment and decision making
- Effective listening skills & ability to give & receive constructive feedback & share ideas
- Team work- work well with colleagues and staff
- Passion for serving the community.

Application process:

We welcome all applicants. Accommodations during all phases of the hiring process will be made wherever possible. If you are interested in this exciting opportunity please submit your resume by e-





SCHWARTZ/REISMAN CENTRE

mail to Naama Yaacov, Director ECE Business Development by November 15, 2018. Please clearly state the position title in your email. E-mail: naama@srcentre.ca. *We appreciate and thank you for your application, however we will only contact those candidates we wish to interview.*



UJA FEDERATION
of Greater Toronto



Schwartz/Reisman
Centre

9600 Bathurst Street • Vaughan, ON • L6A 3Z8
905.303.1821 • srcentre.ca

Charitable Registration Number: 812231678RR0001